

St. Mary's County, Maryland  
**HISTORIC PRESERVATION COMMISSION**

Minutes of the meeting held on October 23, 2008 at the  
Department of Land Use and Growth Management

**Present:** Hal Willard, Chairman  
Jim Grusholt, Vice-Chairman  
Susan Erichsen, Member  
Rob Gibbs, Member  
Mary Hayden, Member  
Ruth Mitchell, Member  
Jeff Jackman, Staff

**Call to Order:** The meeting was called to order at 4:00 p.m. H. Willard who conducted the roll call and established that a quorum was present. Commission requirements read for the record.

**Approval of Minutes:** The minutes of the July and September 2008 meetings had not yet been prepared.

*Motion: Approval of the minutes to be waived until they can be presented and reviewed, made by S. Erichsen, seconded by R. Gibbs. Motion carried.*

**Religious freedom Byways**

Staff reported that the St. Mary's County Commissioners (SMCC) approved this project on September 24<sup>th</sup>. SMCC voiced concern over the implementation plan which has not been presented to this board.

*Action item: Recommendation from R. Gibbs that this commission be given prior notification on any presentations to boards, commissions or the public so that we may attend these meetings. Consensus obtained and staff instructed to provide prior notice of such meetings to commission members.*

**Phase II Historic Road Survey**

Staff reported that the consultant resubmitted photos for upgrade and is awaiting approval. There is some concern about reimbursement from the State for this service.

**Phase III Historic Road Grant**

Staff reported that implementation of this grant is imminent. Commission voiced concern about who would continue this work now that the Historic Preservationist position is vacant.

**New Business**

Historic Preservationist Vacancy – staff reported that this position will be filled in early 2009. Discussion ensued as to the role of the commission in support of this position in light of the recent economic down turn.

Action item: Commission tasked R. Gibbs and M. Hayden with the drafting of a letter to the County Administrator voicing our support that this position be filed as soon as possible.

New Members – Staff advises that two vacancies for the commission need to be filled, the commission reviewed and discussed applications of potential members.

Motion: Commission recommends the reviewed applicants to the SMCC for membership, made by S. Erichsen, seconded by R. Mitchell. Motion carried.

Action Item: S. Erichsen recommended that the commission set up a budget and work session to plan the activities for 2009.

### **Announcements**

Staff notes that

- Book by Kirk Ransetta ready to go to press, draft summaries presented to the commission.
- Grant budget is due in January 2009.

### **Adjournment**

The meeting was adjourned at 5:20 p.m.

Submitted by: Susan Erichsen

Signed by: Hal Willard on March 13, 2009